

**CIHR INSTITUTE OF GENDER AND HEALTH (IGH) TRAVEL AWARD
ORGANIZATION FOR THE STUDY OF SEX DIFFERENCES (OSSD)
ANNUAL MEETING 2020**

Instructions to apply for the travel award:

1. Review the application instructions on the IGH website
2. Complete all sections of this application form
3. Print and sign the application form and applicant consent form
4. Scan the complete application with all accompanying documents, and save the PDF file as
LastNameFirstName_OSSD2020_TravelApplication.pdf
5. Send an electronic copy of this application form to the CIHR Contact Centre at support-soutien@cihr-irsc.gc.ca by **February 3, 2020 at 11:59 PM EST**

CIHR-IGH TRAVEL AWARD TO OSSD: Application form

Applicant information

Full name

Email address

Telephone number

Affiliated institution (where you are enrolled as a trainee)

Institution paid (This must be a CIHR eligible institution, where your funds will be sent.

[Click here for more information about the Institution Paid](#))

CIHR PIN ([Click here for instructions on how to acquire a CIHR PIN](#))

Current trainee status:

- Master's
- Doctoral
- Post-doctoral fellow
- Post-health professional degree fellow
- Other. Please specify. _____

Breakdown of anticipated expenses

Note: All expenses should be listed in Canadian Dollars (CAD)

a) Flight information and cost estimate

Please indicate the city and airport code of departure to and from Los Angeles International Airport (LAX). The meeting will take place at the Marina Del Rey Marriott Hotel from May 4th to May 7th 2019 in Marina Del Rey, California. Please plan your flights accordingly.

City and airport code to Los Angeles	
City and airport code from Los Angeles	

Flights total estimate Please budget the amount you estimate your flights to be at lowest economy fare. We will assess the estimate depending on the airport code.	
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b) Ground transportation estimate

Ground transportation includes travel to and from the applicant's home in Canada and the airport, as well as travel to and from the Los Angeles airport to the location of your accommodation in Marina Del Rey.

Ground transportation estimate	
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c) Accommodations

Accommodations total estimate (Up to \$1,000 for 4 nights)	
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d) Per diem for meals (Total amount is fixed)

<ul style="list-style-type: none"> - Meals during transit to Marina Del Rey - Meals not included with the conference - Meals during return transit 	\$200
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e) OSSD trainee registration

OSSD registration cost to attend the 2020 Meeting	\$395
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f) Abstract submission to OSSD 2020 Meeting

OSSD charges to submit an abstract to the 2020 Meeting	\$50
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g) Poster printing costs

Poster printing costs total estimate	
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h) Other sources of funding

Please outline any other sources of funding that you have received or have applied for that could cover or partially cover your expenses to the OSSD 2020 Meeting.

Grand total estimate	
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Accompanying documents (to be included with the application)

1. Abstract

The subject of the abstract must integrate sex as a biological variable and/or gender as a socio-cultural determinant of health. Please attach a copy of the abstract formatted according to OSSD requirements outlined below:

- Margins: 1 inch
- Font (all text): Arial 11 point
- Title: Use upper case for each word and bold face.
- Author List: List each contributing author followed by a comma, with institutional affiliations next to each name in italics.
- Author Affiliations: see above.
- Abstract: Provide a brief background, clearly state the hypothesis, briefly describe the experimental methods and results, and provide general conclusions. The length should be no longer than 2000 characters (with spaces).
- Funding: Provide the funding source for the study.

2. Applicant's letter of motivation

Maximum one page. Please use Arial 11 point. Outline your motivation to attend the OSSD 2020 Annual Meeting. Include how attending and presenting at the Meeting will advance your career in the study of sex and gender science.

3. Applicant's CV

Maximum 4 pages. Please use Arial 11 point. Include educational institutions and degrees earned, a list of the most relevant publications, abstract and conference presentations, awards and recognitions, leadership experience and outreach activities. Any additional relevant information to show the applicant's leadership in the field of sex and gender science can also be included.

4. Certificate of completion for one of the sex- and gender-based analysis training modules for the applicant (trainee)

After completing the appropriate training module that applies to your research project, you will receive a Certificate of Completion in PDF form. The training module should take approximately 40 minutes to complete.

5. Research supervisor letter of support

Attach a signed, electronic copy of a letter of support from your research supervisor, on institutional letterhead, that explicitly states:

- 1) their consent for submission of the Travel Award application
- 2) that they agree the applicant may travel to and present their findings at OSSD 2020 meeting and
- 3) the strength of the candidate

Full name of research supervisor

Title

Institutional affiliation

Application form signature

Name of applicant (trainee)

Signature of applicant

Date (YYYY/MM/DD)

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